

# Submission Letter for Overseas Employment Authorization

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit my application for an overseas employment authorization for educational purposes. I have been accepted into [Name of Educational Institution] in [Country], and the program I intend to pursue is [Name of Program]. This opportunity is crucial for my professional development and academic growth.

Attached to this letter, please find the necessary documents including my acceptance letter, proof of funding, and any other required materials as per the guidelines for overseas employment authorization.

I appreciate your attention to this matter and look forward to your positive response. Should you require any additional information or documents, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering my application.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]