

# Confirmation of Overseas Employment Authorization

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to confirm your overseas employment authorization for the contract assignment in [Location] beginning on [Start Date] and concluding on [End Date]. As discussed, your role will involve [Brief Description of Responsibilities].

Please ensure that you have all necessary documentation and comply with the local regulations pertaining to your stay and work in [Location].

If you have any questions or require further information, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]