

# Air Travel Companion Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We acknowledge your role as an Air Travel Companion for the upcoming group travel scheduled for [Insert Travel Dates] to [Insert Destination]. We appreciate your willingness to assist and support our travelers during this journey.

Your participation is crucial to ensure the comfort and well-being of all group members. Please review the following details regarding your responsibilities:

- Assist travelers with check-in and boarding procedures.
- Provide companionship and support throughout the journey.
- Be available for any emergencies or special needs that may arise.

We will provide further information regarding travel itineraries, accommodations, and any necessary items you may need to bring. If you have any questions or require additional support, please do not hesitate to contact us.

Thank you once again for your commitment to making this trip a successful and enjoyable experience for everyone involved.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]