

Letter of Authorization for Flight Rescheduling

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to act on my behalf in rescheduling my flight with [Airline Name]. My flight details are as follows:

- Passenger Name: [Your Name]
- Flight Number: [Flight Number]
- Original Departure Date: [Original Date]
- Booking Reference: [Booking Reference]

Please allow [Authorized Person's Name] to have access to all necessary information and make any required changes to my travel arrangements.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]