

Tuition Payment Authorization Letter

Date: [Insert Date]

To: [College/University Name]

Office of Student Accounts

[College Address]

Subject: Tuition Payment Authorization for International Student

Dear [Financial Officer's Name],

I, [Your Full Name], an international student from [Your Country], holding student ID [Your Student ID], hereby authorize the payment of my tuition fees for the academic year [Insert Academic Year].

I authorize [Authorized Person/Party's Name] to make the tuition payment of [Insert Amount] on my behalf. This payment will be made via [Insert Payment Method, e.g., bank transfer, credit card, etc.].

Please find my relevant details below:

- Student Full Name: [Your Full Name]
- Student ID: [Your Student ID]
- Program of Study: [Your Program]
- Amount to be Paid: [Insert Amount]

I appreciate your assistance in processing this payment. Should you require any further information or documentation, please do not hesitate to contact me at [Your Email] or [Your Phone Number].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]

[Your Email Address]

[Your Phone Number]