

# Tuition Payment Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], am writing to authorize the payment of my college tuition fees for the [Specify Semester/Year] term from the Emergency Financial Assistance funds provided by [Name of Institution or Organization].

Please find my details below:

- Student ID: [Your Student ID]
- Program of Study: [Your Program]
- Institution Name: [Your College/University]
- Total Amount: [Specify Amount]

I hereby consent to have the tuition amount deducted directly from the Emergency Financial Assistance funds. This authorization remains in effect until the specified amount has been paid in full.

Thank you for your assistance in this matter. If you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]