

Shareholder Mediation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request mediation regarding certain concerns I have as a shareholder of [Company Name]. As a valued stakeholder, I believe that open communication and resolution is essential for the betterment of the company.

My concerns revolve around [briefly outline the issues or disputes]. I believe that mediation can provide a constructive avenue to address these issues effectively.

I propose that we schedule a mediation session at the earliest possible convenience. I am willing to work with a mutually agreed-upon mediator to facilitate this process.

I look forward to your prompt response to this request.

Thank you for your attention to this matter.

Sincerely,

[Your Name]