

Confirmation of Guest Artist Role

Date: [Insert Date]

Dear [Instructor's Name],

We are pleased to confirm your role as a guest artist in our upcoming program. Your expertise and artistic vision will greatly enrich our students' experience.

Details of your engagement are as follows:

- **Event Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue/Address]
- **Duration:** [Insert Duration]

Please let us know if you have any specific requirements or need further information.

We look forward to welcoming you!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]