

# Loan Application Authorization Letter

Date: [Insert Date]

To,

The Manager,  
[Bank/Financial Institution Name]  
[Bank Address]  
[City, State, Zip Code]

Subject: Authorization for Personal Loan Application

Dear [Manager's Name],

I, [Your Full Name], residing at [Your Address], hereby request the processing of my personal loan application. I authorize [Bank/Financial Institution Name] to access my credit report and any other necessary documents required to facilitate this application.

Loan Amount Requested: [Insert Amount]  
Purpose of Loan: [Insert Purpose]

Attached are copies of my identification and proof of income for your reference.

Thank you for your prompt attention to this matter. I look forward to your favorable response.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Name]  
[Your Contact Information]