

# Notary Public Authorization Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Notary Public's Name]

[Notary Public's Office]

[Address]

[City, State, Zip Code]

Dear [Notary Public's Name],

I am writing to request your authorization to act as a notary public. I require your notarial services for the following document(s):

- [Document 1]
- [Document 2]
- [Document 3]

Please let me know your availability and any fees associated with this service. I appreciate your assistance and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]