

Telecommunication Service Authorization Letter

Date: [Insert Date]

To: [Service Provider Name]

Address: [Service Provider Address]

Subject: Authorization for New Service Installation

Dear [Service Provider Representative's Name],

I, [Your Name], residing at [Your Address], hereby authorize [Service Provider Name] to proceed with the installation of telecommunication services at my residence/business located at [Installation Address].

Details of the Service:

- Type of Service: [e.g., Internet, Phone, Cable]
- Installation Date: [Proposed Date]
- Account Number: [Your Account Number]

Please consider this letter as my formal authorization for the installation process. Should you need any further information or documentation, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Your Contact Information]