

Termination of Franchise Relationship

Date: [Insert Date]

[Franchisee's Name]
[Franchisee's Address]
[City, State, Zip Code]

Dear [Franchisee's Name],

We regret to inform you that after careful consideration, we have decided to terminate the franchise relationship between [Franchisor's Name] and [Franchisee's Name] effective [Insert Termination Date]. This decision has been made in accordance with the terms outlined in our Franchise Agreement.

We appreciate your efforts in operating your franchise and acknowledge the contributions made during your tenure. However, due to [reasons for termination, e.g., non-compliance with franchise standards, lack of sales performance, etc.], it has become necessary to take this action.

Please ensure that all franchise-related materials and assets are returned by the termination date, and that any outstanding financial obligations are settled promptly.

If you have any questions regarding this decision or the termination process, please do not hesitate to reach out to us.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title]
[Franchisor's Name]
[Contact Information]