

# Notification of Franchise Termination

Date: [Insert Date]

[Franchisee Name]

[Franchisee Address]

[City, State, Zip Code]

Dear [Franchisee Name],

We are writing to inform you that your franchise agreement with [Franchisor Name] is hereby terminated, effective [Effective Date]. This decision has been made due to [reason for termination, e.g., breach of contract, non-compliance with franchise standards, etc.].

According to the terms outlined in our franchise agreement, you are required to cease all operations associated with the franchise brand and return any proprietary materials to our office by [return date].

We appreciate your efforts during our association and wish you the best in your future endeavors.

If you have any questions regarding this termination, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Franchisor Name]

[Franchisor Address]

[City, State, Zip Code]