

Customer Account Management Authorization Letter

Date: _____

To Whom It May Concern,

I, **Full Name**, residing at **Address**, hereby authorize my family member, **Full Name of Authorized Person**, to manage my account on my behalf. This authorization includes, but is not limited to, the ability to:

- Access account information
- Make inquiries regarding my account
- Manage transactions and payments
- Receive correspondence related to my account

This authorization is valid until **End Date or "until further notice"**. I understand that I can revoke this authorization at any time by providing written notice.

Thank you for your attention to this matter.

Sincerely,

Signature

Full Name

Email Address

Phone Number