

Customer Account Management Authorization Letter

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

To Whom It May Concern,

We, [Client Company Name], hereby authorize the following individuals to manage our account with [Service Provider/Bank Name]:

- Name: [Authorized Person 1]
- Position: [Position]
- Email: [Email Address]
- Phone: [Phone Number]

- Name: [Authorized Person 2]
- Position: [Position]
- Email: [Email Address]
- Phone: [Phone Number]

This authorization includes the ability to access account information, make inquiries, and execute transactions on behalf of [Client Company Name].

This authorization is valid until further notice. Please refer to this letter for verification purposes.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Client Company Name]

[Client Company Phone Number]

[Client Company Email Address]