

Utility Account Authorization Letter

Date: _____

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], hereby authorize my [relationship], [Family Member's Full Name], to access and manage my utility account with [Utility Company Name]. The account number is [Account Number].

This authorization includes the ability to inquire about the account status, make payments, and receive any necessary information on my behalf.

Please consider this letter as a formal request to grant my family member the aforementioned access to my account. I appreciate your cooperation in this matter.

Thank you for your attention.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]