

Utility Account Authorization Letter

Date: [Insert Date]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Name] Customer Service,

I, [Your Name], am writing to formally authorize [Caregiver's Name] to manage my utility account under the following details:

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Caregiver's Name: [Caregiver's Name]

Caregiver's Contact Information: [Caregiver's Phone Number and Email]

This authorization allows [Caregiver's Name] to make inquiries, receive information regarding my account, and manage any necessary transactions on my behalf. This authorization is effective from [Start Date] until [End Date] or until further notice.

Please let me know if you require any further information or documentation.

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]