

# Signature Authority Approval

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

This letter serves to confirm that the undersigned has the authority to sign contracts on behalf of [Your Company Name]. After reviewing the terms and conditions, I hereby approve [Name of the Individual or Team] to execute the contract titled "[Contract Title]."

Please find my signature below to validate this approval:

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[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]