

Tax Filing Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], hereby authorize [Tax Preparer's Full Name or Firm Name], located at [Tax Preparer's Address], to act on my behalf in matters concerning my tax filing for the fiscal year [Insert Year].

This authorization includes the right to access my tax information, prepare, sign, and submit my tax returns, as well as communicate with the IRS regarding my tax matters.

Please find the necessary information below for identification purposes:

- Social Security Number: [Your SSN]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]

This authorization is effective immediately and will remain in effect until [Insert Expiration Date] or until revoked in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Occupation]