

# Contractor Engagement Notice

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

We are pleased to inform you that your proposal for [Project Name] has been accepted. We hereby engage you as a contractor for the entirety of the project as per the terms outlined in the agreement.

The details of the project engagement are as follows:

- Project Start Date: [Start Date]
- Expected Completion Date: [Completion Date]
- Scope of Work: [Briefly describe the work to be performed]
- Payment Terms: [Outline payment terms]

We look forward to working with you and are excited about your contributions to the project. Please confirm your acceptance of this engagement by signing and returning a copy of this notice.

Best Regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]