

Non-Compete Agreement Terms Clarification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify certain terms of the non-compete agreement that we have previously discussed. It is important to ensure mutual understanding to avoid any potential misunderstandings in the future.

Clarification of Terms

- **Term Duration:** The non-compete clause will be effective for [Insert Duration] following the termination of employment.
- **Geographic Scope:** The restrictions apply to [Insert Geographic Area], where I will not engage in similar business activities.
- **Permitted Activities:** I understand I may [Insert Permitted Activities], which are not in violation of this agreement.

If you have any questions or require further clarification on any aspect of the agreement, please feel free to reach out to me at your earliest convenience. I look forward to your reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]