

Vehicle Use Authorization for Personal Travel

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], hereby authorize the use of my vehicle, a [Make, Model, Year], with license plate number [License Plate Number], for personal travel on the following dates:

- From: [Start Date]
- To: [End Date]

This authorization grants permission to [Authorized User's Name] to operate the vehicle for personal purposes during the specified time frame. I understand that I am responsible for any liabilities related to the use of the vehicle during this period.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need further verification.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Address]