

# Vehicle Use Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves to authorize [Contractor's Name] of [Contractor's Company] to use the vehicle described below for business purposes related to [Project/Job Description].

## Vehicle Details:

- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Year: [Vehicle Year]
- License Plate Number: [License Plate]

Authorized use of the vehicle is valid from [Start Date] to [End Date]. Please be advised that the vehicle must be used in accordance with all applicable laws and company policies.

If you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]