

Property Access Authorization

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the owner/tenant of the property located at [Property Address], hereby authorize the following maintenance personnel to access my property for maintenance purposes:

- Name: [Maintenance Personnel Name]
- Company: [Maintenance Company Name]
- Contact Number: [Contact Number]

This authorization is valid from [Start Date] to [End Date].

Please provide them with the necessary access to perform their duties.

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]