

Granting Authority for Document Collection

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], holder of ID [Your ID Number], hereby grant authority to [Authorized Person's Name], holder of ID [Authorized Person's ID Number], to collect the following documents on my behalf:

- [Document 1]
- [Document 2]
- [Document 3]

This authorization is valid from [Start Date] to [End Date]. Please provide the necessary assistance to [Authorized Person's Name] during this process.

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Contact Information]