

Child Pickup Authorization Letter

Date: _____

To Whom It May Concern,

I, [Your Name], the parent/guardian of [Child's Name], a student in [Grade/Class] at [School Name], hereby authorize the following individual(s) to pick up my child during school events:

- [Authorized Person's Name 1] - Relationship: [Relationship]
- [Authorized Person's Name 2] - Relationship: [Relationship]

This authorization is valid for the following event(s):

- [Event Name 1] on [Date]
- [Event Name 2] on [Date]

If you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]