

Child Pickup Authorization Letter

Date: _____

To Whom It May Concern,

I, **[Your Name]**, am the parent/legal guardian of **[Child's Name]**, born on **[Child's Date of Birth]**. I hereby authorize **[Family Member's Name]** to pick up my child from **[School/Daycare Name]** on **[Date(s)]**.

Family Member's Contact Information:

- Phone: **[Family Member's Phone Number]**
- Email: **[Family Member's Email]**

Please allow **[Family Member's Name]** to collect my child on my behalf.

Thank you for your understanding.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]