

Child Pickup Authorization Letter

Date: _____

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to pick up my child, [Child's Name], from [After-School Program Name] on the following dates:

- [Date 1]
- [Date 2]
- [Date 3]

My child is enrolled in the [Grade/Class Name] and I can be reached at [Your Phone Number] for any questions or concerns.

Please note that [Authorized Person's Name] will provide proper identification upon pickup.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if submitting a hard copy)]

[Your Address]

[Your Email]

[Your Phone Number]