

# Third-Party Payment Authorization for Utility Services

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, Zip: [Utility Company City, State, Zip]

Subject: Third-Party Payment Authorization

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], hereby authorize [Third-Party Name], located at [Third-Party Address], to make payments on my behalf for my utility services account with your company.

My utility account number is: [Your Account Number].

This authorization allows [Third-Party Name] to access my account information and make payments as needed until further notice. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any verifications or additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]