

Bank Account Authorization Letter

Date: _____

To,
[Bank Name]
[Branch Address]
[City, State, ZIP Code]

Subject: Authorization for Third Party Transactions

Dear [Bank Manager's Name],

I, [Your Full Name], holder of bank account number [Your Account Number], hereby authorize [Third Party's Full Name] to carry out transactions on my behalf for the account stated above.

This includes, but is not limited to, withdrawing funds, making deposits, and accessing account information.

This authorization is valid until [Expiration Date] or until I provide written notice of cancellation.

Attached are copies of my identification and [Third Party's Full Name]'s identification for verification purposes.

Thank you for your attention to this matter.

Sincerely,
[Your Signature]
[Your Printed Name]
[Your Address]
[Your Phone Number]
[Your Email Address]