

# Bank Account Authorization Letter

Date: [Insert Date]

To,

Branch Manager,

[Bank Name]

[Branch Address]

Subject: Bank Account Authorization

Dear Sir/Madam,

I, [Your Name], residing at [Your Address], am writing to authorize [Authorized Person's Name] to access and manage my bank account details with the account number [Your Account Number].

This authorization grants [Authorized Person's Name] permission to perform the following actions:

- Access account statements
- Withdraw funds
- Make deposits
- Request information regarding the account

This authority is valid from [Start Date] to [End Date]. Please allow them the necessary access as per this authorization.

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Name]

[Your Contact Number]