

Bank Account Authorization for Direct Deposit

Date: [Insert Date]

To: [Bank Name]

Address: [Bank Address]

City, State, Zip: [City, State, Zip]

Dear [Bank Manager's Name],

I, [Your Full Name], am writing to authorize the direct deposit of my paycheck into my bank account held at your institution. Please find my account details below:

Account Holder Name: [Your Full Name]

Account Number: [Your Account Number]

Routing Number: [Your Routing Number]

Account Type: [Checking/Savings]

This authorization will remain in effect until I provide written notice to revoke it.

Thank you for your assistance in facilitating this process.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]

[City, State, Zip]

[Your Phone Number]

[Your Email Address]