

Bank Account Authorization for Automatic Bill Payments

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], hereby authorize [Recipient's Company Name] to initiate automatic debit entries to my bank account for the purpose of paying my monthly bills. The details of my bank account are as follows:

Bank Name: [Your Bank Name]

Account Number: [Your Account Number]

Routing Number: [Your Bank Routing Number]

Please consider this letter as my formal authorization to charge my account for the agreed-upon amounts due for my bills each month. This authorization will remain in effect until I provide written notice to terminate this service.

If you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]