

Bank Account Authorization Letter

Date: [Insert Date]

To,

[Bank Name]

[Bank Address]

Subject: Authorization for Account Access

Dear [Bank Manager's Name],

I, [Your Name], holding an account with your bank, account number [Your Account Number], hereby authorize [Authorized Person's Name], who holds the identification number [ID Number of Authorized Person], to access my account and perform the following transactions:

- Check account balance
- Withdraw funds
- Deposit funds
- Request account statements

This authorization is valid until [Expiration Date] or until I provide a written notice of cancellation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]

[Your Phone Number]