

Confirmation of Onboard Hospitality Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm our agreement regarding onboard hospitality services for the upcoming [event/cruise name] scheduled from [start date] to [end date]. This letter serves as the official confirmation of our collaboration.

The details of our agreement are as follows:

- Service Provider: [Service Provider Name]
- Services Included: [List of services]
- Total Duration: [Duration]
- Payment Terms: [Payment Details]

We look forward to providing you with exceptional service and ensuring a memorable experience onboard. Please do not hesitate to reach out if you have any further questions or need additional information.

Thank you for choosing us for your onboard hospitality needs.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]