Letter of Acceptance

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Employer's Name] [Company's Name] [Company's Address] [City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the entry-level Cybersecurity position at [Company's Name]. I am thrilled to join your team and contribute to the important work of protecting digital assets.

As discussed, my starting salary will be [Insert Salary], and my start date will be [Insert Start Date]. I am looking forward to starting my journey with [Company's Name] and am eager to learn and grow within the company.

Thank you for this wonderful opportunity. Please let me know if there are any documents you need me to bring on my first day.

Sincerely, [Your Name]