

Letter of Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer for the Cybersecurity Contract Position at [Company Name] as discussed in our recent conversation. I am excited to join your team and contribute to enhancing the cybersecurity posture of the organization.

I confirm my acceptance of the contract offer as outlined in the official documentation, which includes the terms of employment starting on [Start Date] with a duration of [Contract Duration]. I appreciate the opportunity and am looking forward to applying my skills to address the cybersecurity challenges faced by [Company Name].

Please let me know if there are any additional steps or documentation needed from my side prior to the start date.

Thank you once again for this opportunity. I look forward to working with you and the team at [Company Name].

Sincerely,

[Your Name]