

# Acceptance of Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

**Dear [Hiring Manager's Name],**

I am writing to formally accept the offer for the Compliance Analyst position at [Company Name] as discussed during our recent conversation. I am excited about the opportunity to contribute to your team and support the company's cybersecurity initiatives.

I appreciate the offer of [mention any specific details about the offer such as salary, start date, or benefits]. I confirm my acceptance of the position under these terms and look forward to starting on [Start Date].

Thank you once again for this opportunity. I am eager to bring my skills in cybersecurity compliance and contribute to the success of [Company Name].

Sincerely,

[Your Name]