

Acceptance of Job Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the position of [Job Title] in the Cybersecurity Department at [Company Name]. I am excited about the opportunity to contribute to the team and help enhance the security posture of the organization.

As we discussed, my starting salary will be [Salary Amount] per year, and I understand that I will be eligible for the following benefits:

- Health, dental, and vision insurance
- 401(k) retirement plan with company match
- Paid time off and holidays
- Professional development opportunities
- Remote work options

Thank you for this opportunity. I look forward to joining [Company Name] on [Start Date] and contributing to the team's success.

Warm regards,

[Your Name]