

Visual Arts Grant Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that your application for the Visual Arts Grant has been approved. This letter serves as a formal agreement outlining the terms and conditions of the grant.

Grant Amount

The total grant amount awarded is \$[Insert Amount]. This funding is designated to support [brief description of the project].

Disbursement of Funds

Funds will be disbursed in [number of installments] installments. The first payment will be made upon the signing of this agreement, with subsequent payments contingent upon [conditions for subsequent payments].

Reporting Requirements

You are required to submit progress reports on [provide timeline and details for reporting]. These reports should detail [specific information needed in reports].

Completion of Project

The project funded by this grant must be completed by [Insert Completion Date]. Extensions may be granted under special circumstances, subject to approval.

Compliance with Guidelines

You agree to adhere to the regulations and guidelines set forth by [insert organization or granting body]. Compliance is essential for the upkeep of funding.

By signing below, you agree to the terms and conditions outlined in this agreement.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

ACCEPTED AND AGREED:

[Recipient's Name]

Date: _____