

Acceptance of Offer for Social Media Engagement Role

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept the offer for the Social Media Engagement Role at [Company Name] as discussed on [Date of Offer]. I am excited about the opportunity to contribute to your team and help enhance the company's presence on social media platforms.

As per our discussion, I understand that my starting salary will be [Insert Salary] with an expected start date of [Insert Start Date]. I am looking forward to working with the team and making a positive impact.

Thank you once again for this opportunity. I am eagerly anticipating joining [Company Name] and contributing to our mutual success.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]