

Acceptance of Teaching Assistant Position

Dear [Hiring Manager's Name],

I am writing to formally accept the position of Teaching Assistant in the [Department/Subject] at [University/College Name]. I am excited about the opportunity to contribute to the academic success of students and to be part of your esteemed team.

I appreciate the offer and am enthusiastic about assisting with [specific responsibilities or courses], as discussed during the interview process. I am looking forward to collaborating with faculty and students alike.

Thank you for this wonderful opportunity. I confirm my start date will be [Start Date]. Please let me know if there are any documents or additional information you require from me prior to my start date.

Warm regards,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]