

# Acceptance of Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Hiring Manager

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the Technical Advisor position at [Company Name]. I am grateful for this opportunity and am excited to contribute to the team with my skills and experience.

As discussed, my starting salary will be [Salary Amount], and my start date will be [Start Date]. I appreciate the benefits package outlined in the offer letter, and I look forward to further discussing my onboarding process.

Thank you once again for this opportunity. Please let me know if there are any documents or information you need from me before my start date.

Sincerely,

[Your Name]