

# Acceptance of Sales Executive Offer

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the Sales Executive position at [Company Name], which was extended to me on [Offer Date]. I am truly excited to join such a dynamic team and contribute to the innovative projects ahead.

After careful consideration, I am confident that my skills and passion align perfectly with the goals of your organization. I am eager to bring my expertise in sales and customer relationship management to [Company Name] and help drive success and growth.

As we discussed, I will be starting on [Start Date]. Please let me know if there are any documents or additional information you need from my side before I begin.

Thank you once again for this incredible opportunity. I look forward to working together and making a positive impact at [Company Name].

Sincerely,  
[Your Name]  
[Your Phone Number]  
[Your Email Address]