

Letter of Regret

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Scholarship Committee's Name]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the offer of the [Name of Scholarship] awarded to me for the upcoming academic year. It is a tremendous honor to be selected for such a prestigious scholarship.

After careful consideration, I regret to inform you that I must decline the scholarship offer. Unfortunately, I have decided to pursue a different path that does not align with the terms of the scholarship.

I truly appreciate the time and effort that the committee took to review my application and to extend this generous offer. I am grateful for the support and encouragement I received throughout the application process.

Thank you once again for this opportunity. I wish the committee continued success in supporting students in their academic endeavors.

Warm regards,

[Your Name]