

Dear [Hiring Manager's Name],

I am writing to express my sincere gratitude for the offer to join [Company/Publication Name] as a journalist. I am excited about the opportunity to contribute to your team and share meaningful stories that resonate with our audience.

After careful consideration, I am pleased to accept the position. I am enthusiastic about working alongside such talented professionals and am eager to bring my skills in [mention any relevant skills or experience] to the table.

Please let me know the next steps in the onboarding process. I look forward to joining [Company/Publication Name] on [Start Date].

Thank you once again for this incredible opportunity.

Warm regards,

[Your Name]
[Your Phone Number]
[Your Email Address]