

Contract Acceptance for Translation Services

Date: [Insert Date]

To: [Service Provider's Name]

[Service Provider's Address]

Dear [Service Provider's Name],

I am writing to formally accept the terms outlined in the Translation Services Contract dated [Insert Date of Contract]. After reviewing the contract, I agree to the scope of work, payment terms, and deadlines specified therein.

Please consider this letter as my confirmation to engage your services for the translation of [Insert specific documents or projects]. I look forward to a successful collaboration.

If you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]