

# Translation Service Acceptance Letter

Date: [Insert Date]

To,

[Recipient's Name]  
[Recipient's Title]  
[Company Name]  
[Company Address]

Dear [Recipient's Name],

We are pleased to inform you that your request for translation services has been accepted. We appreciate the opportunity to collaborate with you and look forward to ensuring that your documents are translated accurately and professionally.

Please find below the details of our collaboration:

- Services Provided: [Specify Services]
- Languages Supported: [List Languages]
- Timeline for Completion: [Specify Timeline]
- Cost Estimate: [Specify Cost]

Our team of experienced translators will ensure high-quality results and will keep you updated throughout the process. Should you have any questions or require further information, please do not hesitate to reach out.

Thank you for choosing [Your Company Name]. We are excited to work with you!

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]