

Confirmation of Acceptance for Extended Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally confirm my acceptance of the extended internship position at [Company Name]. I appreciate the opportunity to continue working with your team and contributing to [specific projects or areas].

As per our discussion, I am enthusiastic about extending my internship from [starting date] to [ending date]. I understand the responsibilities and expectations that come with this extension, and I am committed to performing my best.

Thank you once again for this opportunity. I look forward to working together and further developing my skills.

Warm regards,

[Your Name]