

# Agreement to Continue Internship Program

Date: [Insert Date]

To: [Intern's Name]

[Intern's Address]

Dear [Intern's Name],

We are pleased to inform you that your internship program with [Company Name] has been evaluated positively, and we would like to extend your internship contract for an additional period.

This agreement outlines the terms and conditions of your continued internship:

- **Internship Title:** [Internship Title]
- **Start Date:** [New Start Date]
- **End Date:** [New End Date]
- **Responsibilities:** [Brief Description of Responsibilities]
- **Stipend:** [Details of Stipend if applicable]

Please sign and return this letter by [Insert Due Date] to confirm your acceptance of the extended internship.

We look forward to your continued contributions to [Company Name].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

Sign: \_\_\_\_\_ Date: \_\_\_\_\_